

Module title:	Administracja i ustawodawstwo weterynaryjne	ECTS	3
Polish translation:	Administration and legal aspects in veterinary		
Course:	Veterinary Medicine		

Module language: English		Stage: JM-FVM	
Form of studies: ☒ intramural ☐ extramural	Type of module: ☐ basic ☒ directional	☒ mandatory ☐ elective	Semester: 9 ☒ winter semester ☐ summer semester
Academic year: 2022/2023		Catalogue number:	

Module coordinator:	Dr Michał Tracz		
Teachers responsible for the module:	Dr Michał Tracz		
Objectives of the module:	The objective of the course is to 1/ prepare students to practise veterinary profession within the structures of public administration and its surroundings. 2/The students will gain knowledge of the organisation, tasks and competences of the national and EU veterinary administration and national and EU and international substantive and procedural administrative law governing veterinary activities in the field of public health protection. 3/Production of basic skills in applying administrative law. The content of the lectures supplements the content of the laboratory classes. Lecture topics: 1 The concept, structure and sources of administrative law 1h 2 Veterinary administration within the public administration 1h 3. legal forms of veterinary administration activities 1h 4. administrative procedure - rules, procedures, remedies, administrative courts 2h 5 Rules on enforcement in the veterinary administration 2h 6 Characteristics of the law on the protection of animal health, control of infectious animal diseases and animal welfare. 3h 7 Characteristics of administrative law concerning the food, feed and animal by-products safety 3h 8 Characteristics of the law on official veterinary control 2h Exercise topics: 1. Electronic legal information systems in Poland and EU 4h 2 Administrative procedures 4h 3. The structure and tasks of the governmental administration carrying out tasks in the field of public health protection 2h 4. Animal health law 6h 5. food law 6h 6 Animal protection law 4h 7. official veterinary control 4h		
Teaching forms, number of hours:	a) Lectures; hours 15. b) Practicals; hours 15. c) Seminars; hours 15;		
Teaching methods:	Lectures are conducted with the use of audio-visual means and remote communication (original multimedia presentations, video/audio, Moodle/Teams platforms). - Seminar activities include students' own work with source texts, electronic systems, work individually and in groups chosen and/or determined by the teacher, concerning the analysis and interpretation of source texts, discussion, problem solving, case studies using audio-visual means and remote communication (Moodle/Teams platforms). - The organization of consultations and classes will be determined by the course coordinator at the beginning of the semester. Consultation for students 1h/week. Detailed schedule will be defined by the coordinator of the course at the beginning of semester. Detailed organization of consultations will be defined by the coordinator of the course at the beginning of semester.		
Formal prerequisites and initial requirements:	Veterinary jurisprudence course		
Learning effects	Course outcomes:	Learning outcomes relative to the course outcomes	Impact on the course outcomes*
Knowledge:	K1	It described the structure of public administration	B.W.7 B.W.16 C.W.2
			1 2 3

	K2	He has knowledge of the basic principles of the administrative procedure	B.W.7 B.W.17 C.W.2	3 3 2
	K3	Recognizes and typifies sources of law	A.W.22 B.W.7 C.W.2	1 3 1
	K4	He/she is familiar with the laws on animal protection, animal health protection, food safety, veterinary control	A.W.19 A.W.22 B.W.6 B.W.7 B.W.8 B.W.9 B.W.15 B.W.16 B.W.17 B.W.18 B.W.19 B.W.20 B.W.21 C.W.2	1 1 1 2 3 2 2 3 3 1 1 1 3 2
Skills:	1	Hierarchy of public administration bodies	A.U.13 A.U.16 B.U.8 C.U.4	2 3 1 3
	2	Compares legal requirements	A.U.12 A.U.13 A.U.16 A.U.21 B.U.1 B.U.8	1 2 2 3 2 1
	3	It plans the activities of public administration bodies	A.U.12 A.U.13 A.U.14 A.U.15 A.U.16 A.U.19 A.U.23 B.U.1 B.U.10	1 2 1 3 2 2 2 2 2
	4	It verifies the legality of the applied solutions	A.U.12 A.U.13 A.U.14 A.U.15 A.U.21 A.U.23 B.U.1 B.U.8 B.U.10 B.U.19 B.U.20 B.U.24	1 2 2 3 3 1 3 2 2 2 1 3
	S5	It exegeses the law	A.U.12 A.U.13 A.U.14 A.U.16 A.U.21 A.U.23 B.U.1 B.U.8 B.U.10 B.U.19 C.U.2	1 2 1 1 2 1 2 3 1 1 1
	S6	It subsumes the law	A.U.12 A.U.13 A.U.23 B.U.1 B.U.1 B.U.8 B.U.10 B.U.19 B.U.20 B.U.24	1 2 1 2 2 3 1 1 1 2
	S7	Verifies the competence of public administration bodies	A.U.12 A.U.13 A.U.15 A.U.16	1 2 2 2

			B.U.1 B.U.8 B.U.19 C.U.4	1 2 1 2
	S8	Search for legal acts	A.U.20 B.U.1	3 1
	S9	It designs and evaluates an administrative decision	A.U.19 B.U.8 B.U.20 C.U.3 C.U.4	2 3 1 2 2
	S5	It exegeses the law	A.U.12 A.U.13 A.U.14 A.U.16 A.U.21 A.U.23 B.U.1 B.U.8 B.U.10 B.U.19 C.U.2	1 2 1 1 2 1 2 3 1 1 1
Competences:	1	Is prepared to cooperate with representatives of other professions in the field of public health protection	KS.1 KS.2 KS.2 KS.3 KS.6 KS.7 KS.9	1 2 2 1 2 3
	2	It is prepared to communicate and cooperate with actors in the agri-food chain	KS.1 KS.2 KS.3 KS.9 KS.11	1 1 2 2 3
	3	He/she is ready to search for current sources of knowledge and continuing education	KS.4 KS.5 KS.7 KS.8 KS.9	2 2 2 1 2
	4	He/she is prepared to use the legal acts	KS.4 KS.8 KS.9	2 2 3
	5	Is ready to critically assess your knowledge of administrative law	KS.2 KS.6 KS.8 KS.12	2 1 3 1
	6	It is ready to share its own knowledge of the rule of law and to use the knowledge of others	KS.1 KS.4 KS.6 KS.7 KS.12	1 2 2 2 2
	7	He/she is prepared to work as a team	KS.1 KS.2 KS.3 KS.6 KS.7 KS.11	2 1 1 2 3 2
	8	It is ready to demonstrate responsibility for decisions made towards people, animals and the environment	KS.1 KS.2 KS.3 KS.7 KS.11 KS.12	3 2 1 1 1 1
	9	He/she is ready to present an attitude in accordance with ethical principles and the rule of law	KS.1 KS.2 KS.3 KS.6 KS.7 KS.11 KS.12	3 3 2 1 1 1 1
Objectives of the module required to obtain learning effects:		administration and its surroundings. 2/The students will gain knowledge of the organisation, tasks and competences of the national and EU veterinary administration and national and EU and international substantive and procedural administrative law governing veterinary activities in the field of public health protection. 3/Production of basic skills in applying administrative law. The content of the lectures supplements the content of the laboratory classes.		

Assessment methods:	The learning outcomes of the laboratory exercises are verified based on work cards or performance of students. Learning outcomes of the seminar exercise are verified by preparing seminar presentations on a topic selected by students from a pool of topics provided by academic teachers. A seminar presentation is evaluated considering the following criteria: transparency of the form of presentation, accuracy of selection of source materials, clarity and accuracy of arguments, formulating and defending opinions, interaction with the group, answers to questions of the group and teachers. In case of unforeseen, unusual circumstances mandatory remote teaching and remote assessment methods might be adopted.
Detail description of assessment methods; Formal documentation of learning outcome:	Examination - Prerequisites: • The examination is taken by persons who have received positive evaluation for the exercises and seminars. • To take the exam, student must obtain not less than 80% of the attendance at the seminars and lab. classes. - Written/test form with possible use of Moodle platform and/or Teams - A set of questions of a mixed nature. - The examination includes the content presented in lectures, the seminars and lab. classes. - The second term of the exam is in the same form Final and subscale % evaluation 92-100 very good 5.0 84-91 good + 4.5 76-83 good 4.0 68-75 sufficient+ 3.5 60-67 sufficient 3.0 0-59 insufficient 2.0 No extra assessment methods are anticipated. Entry in the eHMS, Moodle and/or Teams records and documentation contained in the "Course records" (individual and group student work cards, attendance lists, a pool of questions for written forms, course regulations).
Elements impelling final grade:	Final evaluation Exercises/seminars- wf = 0.4 Examination - wf = 0,6 The result is obtained after considering the determined weighting factor (wf) The final score is based on the number of points obtained during the course after considering the weighting factors for each requirement.
Teaching base:	IVM, Department of Food hygiene and Public Health Protection, Moodle and/or Teams/eduportal.pl
Mandatory and supportive materials: 1. Community primary and secondary law acts. Access http://eur-lex.europa.eu/en/index.htm 2. The ABC of EU law (2018) ISBN 978-92-79-63634-9 3. Official Journals of the European Union L 4. ECJ, Reports of cases before the Court of Justice and the General Court. 5. RASFF, the Rapid Alert System for Food and Feed – annual reports 6. European Parliament, Directorate-General for Internal Policies of the Union, C.P.A. van, Wagenberg, F.M Brouwer, R Hoste, Comparative analysis of EU standards in food safety, environment, animal welfare and other non-trade concerns with some selected countries. 7. Joint practical guide of the European Parliament, the Council and the Commission for persons involved in the drafting of European Union legislation. European Parliament 8. B. Meulen, M. Velde, 2008, European Food Law Handbook 9. B. Meulen (editor), Private food law, governing food chains through contract law, self-regulation, private standards, audits and certification schemes (open access e-book) http://www.wageningenacademic.com/_clientFiles/download/EIFL-06-e.pdf 10. Neal D. Fortin, 2011, Food Regulation: Law, Science, Policy, and Practice 11. Relevant scientific publications, including those of the module coordinator.	
ANNOTATIONS	

* 3 – complete and detailed, 2 – moderate, 1 – basic.

Quantitative summary of the module:

Estimated number of work hours per student (contact and self-study) essential to achieve presumed learning outcomes of the module - base for quantifying ECTS:	75 h
Total ECTS points, accumulated by students during contact learning:	2 ECTS