

SEVENTH INTERNATIONAL SCIENTIFIC CONFERENCE OF VETERINARY MEDICINE STUDENTS CONFERENCE STATUTE

19 XI 2022 – 20 XI 2022

1. General Provisions

Art. 1. The name of the conference shall be „Seventh International Scientific Conference of Veterinary Medicine Students *Non sibi sed omnibus* - Not for themselves but for everybody” (hereinafter “the Conference”).

Art. 2. The Organizer of the Conference is the Organizing Committee composed of members of The Scientific Society of Veterinary Medicine Students WULS-SGGW.

Art. 3. The official email of event : vetconference@sggw.edu.pl

Art. 4. The Conference official website is: <http://knmw.sggw.pl/?lang=en>

Art. 5. The official working language is English and abstracts, as well as oral and poster presentations have to be given in English.

Art. 6. The Conference will be held from 19th to 20th November 2022 in an online form.

We will use the platform: Microsoft Teams
(<https://www.microsoft.com/en-us/microsoft-teams/group-chat-software>). All information about system requirements can be found on website mentioned above.

Art. 7. Students’ research will be presented in seven sections: Veterinary Oncology, Small Animals, Exotic Animals, Horses, Cattle, Pigs, Wildlife Animals. Number of sections may change depending on the number of participants and the decision of the Conference Committee.

Art. 8. The participant can be Student or PhD Student who is connected with the subject of the Conference

Art. 9 To become a participant it is necessary to send a registration form which can be found on the official website of the Conference. Also it is mandatory to accept the official statute of conference, RODO policy and to pay the registration fee.

Art. 10. The only acceptable payment method is payment by bank transfer to the account number given by the Organizing Committee.

Art. 11. It is mandatory to read the following Terms and Conditions and accept all of them. The participants have to follow the rules and also obey the laws of Poland.

Art. 12. The Organizing Committee, after receiving and checking data in the registration form, will send a confirmation email with an official account number. The registration fee must be paid within 10 working days following the date of confirmation of registration, not paid applications will be cancelled.

Art. 13. There are two options of participation:

a) Active participant - the person who takes part in the Conference and has access to

all lectures and events during the Conference and also can take part in the papers competition and stationary workshops

b) Passive participant - the person who has access to all lectures and events during the conference

Art. 14. The participant during registration is obliged to provide the correct and real personal data. The Organizer is not responsible for providing false or incorrect data.

Art. 15. In case of non-compliance with the statute of the Conference the Participant can be expelled from the Conference if the Organizer considers it as necessary, in this case the Participation fee is non-refundable and certificate can not be sent to the expelled participant.

Art. 16. Registration deadline: 25th of September

Art. 17. Registration fees:

a) active participation: 70 PLN before 7th of October

b) active participation: 90 PLN after 7th of October

c) passive participation: 20 PLN

d) course participation: 30 PLN

Art.18. The Organizer reserves the rights to change the programme of the Conference and the conference statue.

Art. 19. Participation fee is non-refundable. The participation fee shall be refunded only if the conference is cancelled.

Art. 20. Certificates of attendance will be sent *via* email, after the Conference.

2. Abstracts

Art. 1. Only original studies and not published before can be accepted. No review abstracts will be accepted.

Art. 2. The abstracts will be reviewed by the Conference Committee.

Art. 3. The abstracts may be subject to corrections or suggestions by the Conference committee.

Art. 4. If work does not comply with the requirements set out in the Statue of Conference, it will not be evaluated in the competition.

Art. 5. The abstracts must be formatted in accordance with formatting guidelines.

Art. 6. Abstatract submission : before 1st of October.

Art. 7. The appointed Commission will assess the abstracts in terms of content and form.

Art. 8. Information on the acceptance of abstracts: before 8th of October

Art. 9. Please note that changes to abstracts after the submission process will not be possible.

3. Short Oral Presentations

Art. 1. Oral presentation must be an original piece that has not been published before.

Art. 2. Presenters will have 10 minutes for their presentation and 5 minutes for discussion. The length of presentation may not exceed 10 minutes.

Art. 3. Presentations must be prepared in Powerpoint.

Art.4. Only one of the authors can be a speaker.

4. Poster Presentation

Art. 1. Format Portrait orientation. Size 70cm/90cm.

E-Poster must be a 1-page, in portrait orientation. E-poster size must be: PDF format has to include: title, author's first and last name, the scientific society name, university name, the aim, methods and results.

Art. 2. Presenters will have 3 minutes for their presentation and 5 minutes for discussion .

Art. 3. Authors are obliged to prepare only online poster presentations.

Art. 4. Only one person can be a speaker.

5. Evaluation of oral and poster presentations.

Art. 1. All presented works will be judged by a Jury chosen by the Organizing Committee. Members of the Jury will be chosen in accordance with the topic of the session.

Art.2. If work does not comply with the requirements set out in the Statue of Conference, it will not be evaluated in the competition.

Art.3. The evaluation of the works and jury verdict are indisputable.

Art. 4. All awards will be sent to the Winners

6. Workshop information

Art. 1. Participation additionally paid (fee given in the regulations for participation 1. Art. 17)

Art. 2. Only for active participants who have paid the participation fee for "active participant" (max. 8 participant per workshop)

Art. 3. The order of registration is decisive

Art. 4. Participants can take part in as many workshops as they wish, provided that they pay the participation fee for each of them

6. The information clause on personal data processed in the national collection of registers, records and lists concerning foreigners.

In accordance with the article 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) hereinafter referred to as Regulation, we inform that:

- The administrator of your personal data is The Scientific Society of Veterinary Medicine Students at Faculty of Veterinary Medicine in Warsaw University of Life Sciences, Nowoursynowska 166 street, 02-787 Warsaw with registered office at Nowoursynowska 166 street, 02-787 Warsaw. If you have any questions concerning your personal data, please send them to the following address: Warsaw University of Life Sciences Nowoursynowska 166 street, 02-787 Warsaw or to the email address: iod@sggw.edu.pl.

- In matters concerning your personal data, you can also contact the Inspector of Data Protection in WULS to the email address: iod@sggw.edu.pl

- Providing your personal data is a requirement according to the provisions of the law regulating your case and is necessary for its consideration.

- Your personal data will be processed in accordance with the article 6, paragraph 1 (c), (d) and (e) of the Regulation for it is necessary to fulfil the legal obligation incumbent on the administrator and to implement tasks executed within the public authority entrusted to the administrator or may be necessary to protect the vital interests of the data subject or another natural person. If your personal data reveal your racial or ethnic origin, political views, religious or ideological beliefs, trade-union membership or are genetic, biometrics, health, sexuality or sexual orientation data, they will be processed in accordance with the article 9, paragraph 2 (g), (h), (i), (j) of the Regulation. In accordance with those provisions, the prohibition of processing of the above data does not relate to the processing which:

- is essential due to the reasons connected with an important public interest;
- is essential for the purposes of preventive healthcare, medical diagnosis, providing healthcare or social security, treatment or management of healthcare systems and services or social security;
- is essential due to the reasons connected with an important public interest in the area of public healthcare;
- is essential for archival purposes in the public interest, for scientific or historical research purposes, or for statistical purposes.

- Your personal data may be made available exclusively to the entities authorized by law, as well as to entities with whom the Office for Foreigners has entered into an entrustment agreement of the processing of your personal data.

- Your personal data may be made available to a third country (i.e. outside the European Union) or to international organizations under the terms specified in the law only if these countries and international organizations provide adequate protection and provided that in these countries and international organizations enforceable rights of data subjects and effective legal remedies are in force.

- You are entitled to access your personal data i.e. the right to obtain confirmation if the administrator processes the data and the information concerning such processing, and furthermore the right to correct data if the data processed by the administrator is incorrect or

incomplete, the right to object to the processing of data and the right to limit the processing of data. In the case of the exercise of the right to limit the processing, personal data will be processed in order to protect the rights of another natural or legal person, or because of important aspects of public interest of the European Union or a Member State.

- Your personal data will be processed in an automated way, nevertheless the decisions concerning you will not be automated and your data will not be profiled.
- Your personal data will not be deleted.

- In the case of finding that the processing of your personal data violates the provisions of the Regulation, you are entitled to bring a complaint to the supervisory authority, that is to the President of the Office for the Protection of Personal Data (PUODO).

I agree that my personal data will be processed by Warsaw University of Life Sciences
Nowoursynowska 166 street, 02-787 Warsaw
I confirm I received
(date and signature)